



Borough of Tamworth

13 May 2019

Dear Councillor

You are hereby summoned to attend a **meeting of the Council of this Borough** to be held on **TUESDAY, 21ST MAY, 2019** at 6.10 pm in the **TOWN HALL, MARKET STREET, TAMWORTH**, for the transaction of the following business:-

AGENDA

NON CONFIDENTIAL

- 1 Apologies for Absence**
- 2 Mayor's Cadet**
- 3 To elect a Mayor**
- 4 To elect a Deputy Mayor**
- 5 To elect the Leader of the Council**
- 6 Declarations of Interest**

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

- 7 To receive the Minutes of the previous meetings (Pages 5 - 12)**

To receive the Minutes of the Meetings held on:

- *12 March 2019 – State of Tamworth debate*
- *19 March 2019*

8 To receive any announcements from the Mayor, Leader, Members of the Cabinet or the Chief Executive

9 Question Time:

(i) To answer questions from members of the public pursuant to Procedure Rule No. 10.

(ii) To answer questions from members of the Council pursuant to Procedure Rule No. 11

10 Appointment of Cabinet and Allocation of Responsibilities

To receive the Membership of Cabinet for 2019/2020 and the Allocation of Responsibilities (to be circulated at the meeting)

11 Appointment of Committees

To receive the Constitution and Membership of Committee for 2019/2020 (to be circulated at the meeting)

12 Appointment of Committee Chairs

To receive details of the proposed Chairs (to be circulated at the meeting)

13 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) regulations 2012 (Pages 13 - 14)

(The Report of the Leader of the Council)

14 Review of the Constitution & Scheme of Delegation (Pages 15 - 18)

(Report of the Portfolio Holder for Assets and Finance and the Monitoring Officer – Appendix 1 – To Follow)

15 Regulation of Members Conduct (Pages 19 - 20)

(Report of the Monitoring Officer)

16 Calendar of Meetings - 2019 / 2020

To receive the calendar of Council and Committee Meetings for 2019 / 2020 – To Follow

Yours faithfully

A handwritten signature in black ink, consisting of a stylized, cursive name followed by a long horizontal line extending to the right.

CHIEF EXECUTIVE

Access arrangements

If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail democratic-services@tamworth.gov.uk. We can then endeavour to ensure that any particular requirements you may have are catered for.

Filming of Meetings

The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.

The Protocol requires that no members of the public are to be deliberately filmed. Where possible, an area in the meeting room will be set aside for videoing, this is normally from the front of the public gallery. This aims to allow filming to be carried out whilst minimising the risk of the public being accidentally filmed.

If a member of the public is particularly concerned about accidental filming, please consider the location of any cameras when selecting a seat.

FAQs

For further information about the Council's Committee arrangements please see the FAQ page [here](#)

Marmion House
Lichfield Street
Tamworth